



**Position:** City Growers Program Assessment Specialist

**Deadline to Apply:** Monday, January 21, 2013

**Organization Description:**

Grow Pittsburgh was established in 2005. The organization incorporated as a nonprofit organization in 2008 after four successful programs had been established: *Braddock Farms*, a social enterprise that raises vegetables for local restaurants and provides jobs and locally grown food for Braddock residents; *The Edible Schoolyard*, an elementary school gardening program that uses the seed to table model to educate children about where their food comes from through physical gardens; *The Frick Project*, a greenhouse and garden operation that grows plant starts for local garden initiatives as well as produce for restaurant sales; and *The Summer Intern* program that uses agriculture as a platform for leadership skill development and environmental education. In 2010, the organization launched *City Growers*. This initiative is meant to encourage community vegetable gardening by providing technical assistance in the set up of gardens on vacant land in the city.

**Job Description:**

The City Growers program is seeking someone who can help to analyze the large amount of data that we collect each season. The City Growers program staff is particularly interested in relationships within the data sets we generate. However, our staff is relatively inexperienced in this level of analysis; so, we are seeking a candidate who not only has experience with sophisticated statistical analysis, but is also an enthusiastic and creative teacher who is committed to creating useable tools for our program.

In addition, in 2013 the City Growers program is planning to expand our data collection to include generating data on all community gardens in the region. The Intern will work closely with the City Growers Program Director to develop the tools needed for measuring that data and conduct a pilot assessment on one garden. They will also be charged with building a database for tracking data on community gardens for years to come. All necessary steps will be taken to ensure that the process is replicable by program staff.

**Hours and Timeline:**

This is a full-time opportunity, 30-40 hours per week. The internship will begin in late May or early June and run until mid-August, depending on the applicant's academic schedule.

**Duration:** Late May 2013- mid August 2013

**Job Responsibilities:**

- Evaluate current data collection methods
- Create replicable, documented processes for data measurement and analysis
- Implement an pilot round of data collection, process the data generated, and revise the database and collection tools
- Conduct trainings for staff on the techniques employed
- Input of ongoing program data
- Other duties and responsibilities may be assigned, depending on the intern's skills and interests
- Meet agreed upon project plan milestones and timelines

**Qualifications:**

- Federal Work Study eligible graduate students preferred, but not required
- proficiency with statistical analysis, such as regression models
- proficiency with relational databases
- proficiency with Salesforce
- experience working with other relevant data sets, like the US Census
- experience and willingness in working with participants of diverse backgrounds and education levels
- experience designing and deploying assessment tools with hard-to-reach populations (geographically dispersed, low computer access)
- quick learner, creative problem solver
- ability to analyze and synthesize large amounts of information
- excellent communication skills
- good planning and time management skills

**Details:**

Location: Grow Pittsburgh Office 6587 Hamilton Avenue #2W, Pittsburgh, PA 15206

**To Apply:**

Interested students should apply by emailing a cover letter and resume to Marisa Manheim at: [mmanheim@growpittsburgh.org](mailto:mmanheim@growpittsburgh.org)

More information about Grow Pittsburgh and its programs can be found at [www.growpittsburgh.org](http://www.growpittsburgh.org)