



Spring Community Garden Intern

General Job Description

Grow Pittsburgh is a non-profit organization with a mission to teach people how to grow food and promote the benefits that gardens bring to our neighborhoods.

Our Community Garden Program's primary objective is to build and support sustainable community food gardens in Allegheny County. The Spring Community Garden Intern will be under the supervision of the City Growers Program Manager. Grow Pittsburgh is seeking a dedicated individual whose main responsibilities will include the physical labor and organization of materials required to complete new projects at existing gardens and build new gardens during the busy spring season.

Job Responsibilities:

- Assist City Growers staff on work days to build new community vegetable gardens
- Staff a Seed Swap event with the Carnegie Library on February 28th
- Organize tools and materials
- Assist the Garden Resource Center Site Coordinator (Grow Pittsburgh's tool lending library) on open days
- Conduct research online and enter data using a computer

Qualifications

- Strong work ethic, punctual
- Experience in landscaping and basic carpentry
- Experience in backyard gardening or community gardening
- Ability to lift up to 50 lbs and perform physical labor
- Available to work all Fridays and Saturdays starting February 28th
- Ability to create and maintain an organized work space
- Able to follow instructions, follow through on details, and work independently
- Experience with computers and online research
- Positive attitude toward working outdoors in all weather
- Friendly and able to relate to people of all backgrounds

Job Details

Duration	End of January to mid-June 2015
Hours	15-20 hours a week. Must be available ALL Fridays and Saturdays (Starting Feb. 28).
Location	Grow Pittsburgh office is located at 6587 Hamilton Ave. Pittsburgh 15206. Workdays will occur throughout Allegheny County.
Compensation	\$3,000 stipend or Federal Work Study
Questions	Questions regarding the position should be directed to Rayden Sorock: rayden@growpittsburgh.org or 412-362-4769 ext. 113.
Deadline & Application Submission	<p>Fill out the application, including references, on the following 3 pages.</p> <p>Applications accepted by email or mail until January 16th.</p> <p>Email: Rayden Sorock at rayden@growpittsburgh.org. In the email subject line please list: "Spring Community Garden Intern."</p> <p>Mail: Attn: Rayden Sorock Grow Pittsburgh 6587 Hamilton Ave., #2W Pittsburgh, PA 15206</p>



City Growers Program Spring Intern Application

Applicant Information	
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Name	
Phone	
Email	
Mailing Address	
Date of Birth	

Work Experience			
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Please list your relevant employment history. This may include volunteer work experience. Leave blank if submitting a resume with this application.

Position	Employer	Dates of Employment	Description of Responsibilities

Questions

Please respond to these questions in the space provided, or provide a cover letter that addresses these questions.

Tell us more about your relevant experience in landscaping, gardening and/or outdoor work.

Why are you interested in this position?

What specific characteristics, personality traits or skills make you a strong candidate for the position?

How does this position fit into your long-term personal and professional goals?

References

Please list the contact information for two different people that can be contacted to provide either character or employment references (at least one employment reference). If you do not have an appropriate employment reference please include an education reference (i.e. past teacher).

Note: We may contact references as part of our hiring process.

Reference 1 :

- Personal/character reference
- Employment reference
- Education reference

Reference Name	
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Relationship to Applicant (former employer, teacher, etc.)	
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Reference Phone number	
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Reference email address (optional)	
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Reference 2:

- Personal/character reference
- Employment reference
- Education reference

Reference Name	
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Relationship to Applicant (former employer, teacher, etc.)	
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Reference Phone number	
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Reference email address (optional)	
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